

H-BARWAY INDIA PVT. LTD.
APPLICATION FORM FOR EMPLOYMENT



POSITION: _____ Ref No _____

PERSONAL DETAILS _____

Full Name _____ First Name _____ Middle Name _____ Surname _____

(IN BLOCK CAPITALS)

ADDRESS
(IN BLOCK CAPITALS)

PRESENT:	PERMANENT/ NATIVE:

Date of Birth			Age
Day	Month	Year	Year/Month

Contact Telephone Nos.		
Res/ PP	Mobile	Office
E Mail: 1. _____		
2. _____		

Affix recent
passport size
colour photograph

Height (Cms)	
Weight (Kgs)	
Blood Group	
Marital Status	

	Number	Date of Issue	Place of Issue	Valid up to	Countries Visited
Passport					
Driving License					

EDUCATIONAL BACKGROUND

SSC/HSCI/Diploma/ Degree Additional Course (In chronological order)	Main subjects of study Stream/Medium: English/Vernacular	Year of passing	Name of School/ College/Institute and Place	Name of University Affiliated	Class/ % Marks Award

PRESENT EMPLOYMENT

Name Of Employer							
Address Of Organization							
Brief Description Of Present Job; Highlight, Promotions, etc.							
Details Of Present Emoluments (Monthly)	Head Of Salary	Basic	HRA				Total Monthly
	Monthly Amount						
Expected salary from H-BARWAY INDIA PVT. LTD.							
What notice period do you Need to join?							

PREVIOUS EMPLOYMENT (Reverse chronological order)

Period		Total Exp	Organization Name, brief Address	Designation	Monthly emoluments (Last)	Brief Description of Job
From (Date)	To (Date)					

FAMILY BACKGROUND- H-BARWAY INDIA PVT. LTD. is concerned about family background of its employees. Further, on special occasions, especially in case of emergency, it is necessary to know details about such relations. We consider Father, Uncle (father’s brother), brothers, brother-in-law as relations close enough for this purpose. Wherever relevant, please give details of these relations in the following space:

- | | |
|---|---|
| <p>1. Father
 a. Name:
 Occupation:
 Contact Telephone No:
 Address:</p> <p>3. Brother
 a. Name:
 Occupation:
 Contact Telephone No:
 Address:</p> <p>4. Friend
 a. Name:
 Occupation:
 Contact Telephone No:
 Address:</p> | <p>2. Real Uncle (father’s brother) or (mother’s brother)
 a. Name:
 Occupation:
 Contact Telephone No:
 Address:</p> <p>a. Spouse Name:
 Occupation:
 Contact Telephone No:
 Address:</p> <p>a. Friend Name:
 Occupation:
 Contact Telephone No:
 Address:</p> |
|---|---|

ADIMTIONAI INFORMATION

- a. Please mention any special information which you think could influence us in your favour.
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- b. Languages Known: _____ Fluent
(Underline Mother tongue) _____ Working
_____ Knowledge
-
- c. What are your leisure activities?
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- d. Mention any memberships, clubs, and organizations.
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- e. Any of your relations working with H-BARWAY INDIA PVT. LTD., now or earlier? Give details.
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- f. Your State of health: mention any physical handicap, surgical treatment undergone or any illness during last 2 years requiring more than 10 days out of work
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- g. Have you applied for any position in H-BARWAY INDIA PVT. LTD. prior to this?
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I hereby declare that the information given in this form is true and correct to the best of my knowledge. I hereby affirm that the facts/ figures enumerated herein are true and that I have withheld nothing which could affect my employment with the company. In case any information given by me concerning my appointment is found to be false or incorrect, my services are liable to be terminated without any notice.

Date _____ Name _____ Signature _____